

AFSCME BID FORM/  
INTERESTED CANDIDATE FORM  
(CAMDEN VACANCIES)

*This form is for Rutgers  
Employees Only*

Camden Human Resources, Phone: 856-225-6475 Fax: 856-225-6475, <http://hr.camden.rutgers.edu>

- To be considered as a candidate for a posted position, please complete all sections of this form. List all **related education/work experience which specifies how you meet the posted requirements for this position. A resume or other documentation may be attached, or you may use the reverse side of this form.**
  - The information you provide will be used to determine your qualifications for the position.
  - This information must be in Camden Human Resources department, **not later than 9:00am** on the date indicated on the Promotional Opportunities Posting.
- NOTE:** *Time off needed for interviews during work hours must be scheduled in advance with your supervisor.*

Title of Position Applying for \_\_\_\_\_ Job # \_\_\_\_\_  COLT  888

Name \_\_\_\_\_

Home Telephone # \_\_\_\_\_ Work Telephone # \_\_\_\_\_ Ext. \_\_\_\_\_

Current Department: \_\_\_\_\_ Date of Employment \_\_\_\_\_

Current Title: \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_

Current Duties: \_\_\_\_\_

Previous Employer \_\_\_\_\_ Dates Worked \_\_\_\_\_

Job Title \_\_\_\_\_

Duties \_\_\_\_\_

Previous Employer \_\_\_\_\_ Dates Worked \_\_\_\_\_

Job Title \_\_\_\_\_

Duties \_\_\_\_\_

Previous Employer \_\_\_\_\_ Dates Worked \_\_\_\_\_

Job Title \_\_\_\_\_

Duties \_\_\_\_\_

**Please check correct response (as appropriate) for the position for which you are applying:**

High School/Vocational School or equivalent? Yes  No  Stenography: Yes  No

Valid driver's License and two years driving experience? Yes  No  Machine Transcription Yes  No

Valid Commercial Driver's License? Yes  No  Typing Skills Yes  No

License(s) Certifications? \_\_\_\_\_

Please list any computer skills/software knowledge \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_