

## SHBP Open Enrollment Extended!

The State Health Benefits Program (SHBP) Open Enrollment period has been extended. The **new deadline** for making changes to your medical, dental and prescription or enrolling in the flexible spending account is Friday, **November 11, 2016**. The changes will be effective January 1, 2017. You will find detailed information on resources available to make changes for 2017 on the following page. Questions or concerns can be directed to [Roxanne Huertas](#) in Camden Human Resources.

## BULLETIN BOARD

### Faculty & Staff Training: Effective Strategies for Supporting Our Students through Difficulties

Learn about the university wide Student Policy Prohibiting Sexual Harassment, Sexual Violence, Relationship Violence, Stalking and Related Misconduct, obligations under Title IX, suicide and other mental health issues. We will discuss your role as a professor, advocate, and mentor in helping to ensure that students receive assistance and services that they need, promptly addressing reported issues, proper handling of information, and helping to limit the effects of a challenging situation on students' education.

This training will assist Rutgers University – Camden faculty and staff:

- To know their responsibilities regarding the policy
- Recognize when students are having difficulty
- How to make effective referrals and provide resources to students

Training will be offered the following times:

- Monday, November 14th – 10am – South ABC Conference Room
- Monday, November 28th – 10am or 2pm – MPR Left

Register Online: <http://newstudents.camden.rutgers.edu/facultystafftraining1>

### Retirement Strategies for Women

Christopher Carrozza, from Valic Financial Advisors, will be presenting "Retirement Strategies for Women". This seminar will discuss how retirement planning is different for women, the benefits of participating in your workplace plan, how sound investment planning can put your money to work and how to take action toward achieving a comfortable lifestyle in retirement. This seminar will be held on Wednesday, November 9<sup>th</sup> at 10:00am in the Campus Center, Executive Meeting Room. Registration for this seminar is through the [Learning and Development Course Registration System](#); you'll find it listed under the heading "Employee Benefit and Work-Life Programs" labeled as RHR203.

### Continuing Your Education at Rutgers

Have you thought about pursuing a degree at Rutgers? Not sure if it's right for you and your work and life schedule? Want to know more about how tuition remission works? Come to our Continuing Your Education at Rutgers panel and listen to fellow colleagues who have or are currently completing course work at Rutgers discuss their experiences. Ask questions about the tuition remission benefit! Join us in the Campus Center, South Conference Room on Friday, November 4<sup>th</sup> from 9am – 10am.

## IN THIS ISSUE

OPEN ENROLLMENT

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## UPCOMING EVENTS

### November 1st

#### Service Excellence for Staff

- \* Camden County Boathouse
- \* 9:00am – 1:00pm
- \* [Register](#)

### November 3rd

#### Get Results! Achieve Your Unit and Project Goals (RME515)

- \* Campus Center, Exec Meeting Room
- \* 9:00am – 12:00pm
- \* [Register](#)

### November 4th

#### Continuing Your Education at Rutgers

- \* Campus Center, South ABC
- \* 9:00am – 10:00am

### November 7th

#### New Employee Orientation

- \* Athletic & Fitness Center, Team Meeting Room
- \* 9:30am – 12:00pm
- \* Register at ext. 6475

### November 9th

#### Retirement Strategies for Women

- \* Campus Center, Exec Meeting Room
- \* 10:00am – 11:30am
- \* [Register](#)

Extended to **NOVEMBER 11th!**

**DEADLINE to make changes:**

~~OCTOBER 31, 2016~~

**Changes will be EFFECTIVE:**

**JANUARY 1, 2017**

# State Health Benefits Program

## OPEN ENROLLMENT

### Fall 2016 Health Capsule

A Newsletter for State Employees from the  
NJ Division of Pensions and Benefits

#### **Medical/Prescription Plan Options and Info**

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[Medical Plan Comparison](#)

[Premium Estimator](#)

[Medical/Prescription Application](#)

#### **Flexible Spending Account Options and Info**

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[Tax Save Newsletter](#)

[FSA Flier](#)

[FSA NJ Guide](#)

[FSA Enrollment Form for 2017](#)

[Wage Works Website](#)

#### **Dental Plan Options and Info**

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[Fact Sheet #37](#)

[Participating Dental Plans](#)

[Dental Rates 2017](#)

[Dental Application](#)

- Complete Applications before the deadline to enroll or make plan changes
- Remember to provide **supporting documentation** if enrolling eligible dependents
- If waiving medical or dental, remember to also complete the **SHBP Waiver** form
- If re-enrolling in the SHBP after waiving, remember to also complete the **SHBP Reinstatement** form
- FSA Enrollment is completed directly with Wage Works

Do you have questions about Open Enrollment? Did you consider that making changes to your medical insurance might save you money? Are you unsure what forms you need to submit or how? There are several ways to get your questions answered!

1. Attend the Faculty and Staff Benefits Fair on October 13th!
2. Attend one of the Lunch & Learn events. Bring your lunch and have all your questions answered!
3. Stop in the Camden Human Resources in Armitage Hall, Room 354.
4. Contact Roxanne Huertas at ext. 6532 or via email at [ruertas@camden.rutgers.edu](mailto:ruertas@camden.rutgers.edu).